



QualArc, Inc.
11300 Trade Center Dr., #A
Rancho Cordova, CA 95742
916-273-1576 916-635-0228 fax

RETURN AUTHORIZATION FORM

To:

From:

Date:

RGA #

(Issued when completed form is faxed back, MARK THIS NUMBER ON OUTSIDE OF RETURN CARTON)

PLEASE FILL IN THE BELOW INFORMATION COMPLETELY AND SIGN THE BOTTOM. IF YOU DO NOT FILL OUT ALL PORTIONS AND SIGN IT, CREDIT CANNOT BE ISSUED. PLEASE FAX BACK TO 916-635-0228 WHEN COMPLETED.

PLEASE PRINT:

Your Name: _____ Date: _____

Company Name: _____ Phone # _____ Fax: _____

Item to be returned: _____ Original Invoice # _____

All return goods are subject to a 25% restocking fee and original shipping charges are not returnable. Merchandise must never have been used, and arrive in its original box (with sufficient padding materials). All parts (keys, nuts, bolts, mounting hardware, etc.) must be included. Merchandise must arrive in new, original, sellable condition (damaged merchandise will not be accepted for return, as we cannot resell damaged merchandise). Customer is responsible for all return shipping arrangements and customer must insure their shipment against damage from the shipping company. If the merchandise is damaged upon arrival at QualArc, Inc., we will inform the customer that they will need to file a claim with the shipping company they have selected. We are not responsible for filing claim forms and no credit will be issued for damage merchandise.

Please review the above return policy, sign at the bottom that you have read it and agree to it and fax back when completed. Once we revise the form we will issue a return authorization number and fax it back to you so you can return the merchandise.

X _____ Date: _____

Print Name: _____ Date: _____